



The Center of Music and Art

Lesson & Tuition Registration Form

264 Main Street
Wintersville, OH 43953
www.musicandart.com
contact@musicandart.com
(740) 264-3111

<i>Office Use Only</i>			
Registered by: _____	Amount Paid: _____	Starting Date: _____	Date Registered: _____

Student Information

First & Last Name: _____ Birthday: _____

Person Responsible for Tuition: _____

Address: _____ City: _____ State: _____ Zip: _____ - _____

Phone Number: (____) ____ - ____ Email: _____

Lesson Type: _____ Private Semi Group

How did you hear about us? _____

Parent/Legal Guardian Information (if different from above)

First & Last Name: _____

Address: _____ State: _____ Zip: _____

Phone Number: (____) ____ - ____ Email: _____

Emergency Contact Information

Name: _____ Relation: _____ Phone Number: (____) ____ - ____

Tuition Agreement

- All tuition is **due monthly** during the first week of each month. Tuition is required at registration to reserve your space. A \$10 late fee may be applied to any tuition balance not paid by the 10th of each month. All tuition is **non-refundable**.
- CMA must be notified **no less than 24 hours** in advance of a lesson cancellation in order for it to be considered and excused absence. Excused lessons have 3 months to schedule a make-up lesson with their instructor. No make-ups are given for any group classes.
- Any cancellation that is not made at minimum 24 hours in advance may be considered an unexcused absence, at the discretion of CMA. **No-call/no-show lessons are considered unexcused, and cannot be made-up.**
- CMA must be notified in advance of any vacation days the student will be taking.
- It is the responsibility of the person paying the tuition to inform CMA in writing that the student is discontinuing lessons. **This written notice must be given to the front desk. The student will continue to be billed for lessons until the written notice has been received.**
- CMA reserves the right to utilize a qualified substitute teacher when necessary.
- If you miss the initial lesson of the month in an ongoing lesson program, you will still be required to pay for the entire month, as we have reserved your spot and the instructor's time.

I have read and agree to the tuition agreement: _____ Date: _____

Automatic Monthly Billing (optional)

I hereby authorize my credit/debit card to be automatically charged for tuition. Card will be billed by the 10th of each month.

Name as it appears on card: _____

Card Number: _____ Exp. Date: ____ / ____ CVC: _____ Zip Code: _____

Signature: _____ Date: _____

<i>Office Use Only</i>	Private	Semi	Group	Instrument/Class	Teacher	Day and Time
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____



The Center of
Music and Art

Lesson & Tuition Agreement

264 Main Street
Wintersville, OH 43953
www.musicandart.com
contact@musicandart.com
(740) 264-3111

Please retain this copy of the Lesson & Tuition Agreement for your records.

1. All tuition is **due monthly** during the first week of each month. Tuition is required at registration to reserve your space. A \$10 late fee may be applied to any tuition balance not paid by the 10th of each month. All tuition is **non-refundable**.
2. CMA must be notified **no less than 24 hours** in advance of a lesson cancellation in order for it to be considered and excused absence. Excused lessons have 3 months to schedule a make-up lesson with their instructor. No make-ups are given for any group classes.
3. Any cancellation that is not made at minimum 24 hours in advance may be considered an unexcused absence, at the discretion of CMA. **No-call/no-show lessons are considered unexcused, and cannot be made-up.**
4. CMA must be notified in advance of any vacation days the student will be taking.
5. It is the responsibility of the person paying the tuition to inform CMA in writing that the student is discontinuing lessons. **This written notice must be given to the front desk. The student will continue to be billed for lessons until the written notice has been received.**
6. CMA reserves the right to utilize a qualified substitute teacher when necessary.

By signing the registration forms, you agree to the terms of this Lesson & Tuition agreement.