



The Center Of  
 Music and Art  
 264 Main Street – PO Box 2208  
 Wintersville, OH 43953 - (740)264-3111

www.musicandart.com email: contact@musicandart.com

# Online Lesson Registration Form

Registered by: \_\_\_\_\_ Amount Paid: \_\_\_\_\_  
 Starting Date: \_\_\_\_\_ Date Registered: \_\_\_\_\_

**Student Name:** \_\_\_\_\_ **Student Birthday:** \_\_\_\_\_  
Last First M.I.

**Person Responsible for Tuition:** \_\_\_\_\_  
Last First

**Address:** \_\_\_\_\_  
Street City State Zip

**Phone:** (\_\_\_\_\_) \_\_\_\_\_ / (\_\_\_\_\_) \_\_\_\_\_ / \_\_\_\_\_  
Home / Primary Cell Number for Cancellations

**Email:** \_\_\_\_\_ **Drivers License Number:** \_\_\_\_\_

**Parent/Guardian** (if different than above)

**Name:** \_\_\_\_\_  
Last First

**Address:** \_\_\_\_\_

**Phone:** (\_\_\_\_\_) \_\_\_\_\_

**How did you hear about us?**

**Emergency Contact:**

\_\_\_\_\_  
Name Relation

\_\_\_\_\_  
Phone 1 Phone 2

| Type of Lesson: | Instrument: | Teacher: | Day:  | Time: |
|-----------------|-------------|----------|-------|-------|
| _____           | _____       | _____    | _____ | _____ |

1. Full tuition for group classes and workshops are due upon registration and are non-refundable. No space will be reserved until the first month's tuition is paid in full.
2. No Make ups are given for group classes. A courtesy call is expected if you cannot attend any class, lesson, or workshop.
3. Monthly tuition is due the first of the month. A **\$10 late fee** will be added to any monthly account not paid in full by the tenth (10) of the month. Any account over thirty days delinquent may result in a discontinuation of lesson privileges.
4. CMA must be notified **24 hours** in advance of a lesson cancellation in order for it to be considered excused. Any cancellation that is not made 24 hours in advance may be considered unexcused, at the discretion of CMA.
5. Only excused absences will be scheduled for a make up (student has 3 months to reschedule a make up). Any absence that is unexcused must be paid for and no make up will be scheduled.
6. Private students will be given tuition credit for two (2) vacation days per year. The student must notify the teacher **and** the desk of these days in advance.
7. It is the responsibility of the person paying the tuition to inform CMA **in writing** that the student is discontinuing. **This written notice must be given to the desk. The student will be billed for lessons until the written notification is received.**
8. CMA reserves the right to utilize a qualified substitute teacher when necessary.

I have read and agreed to the tuition agreement stated above:

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

**Automatic Monthly Billing** (optional)

I would like to have my card automatically billed for lessons.  
 Card will be billed on the 10th of each month.

\_\_\_\_\_  
Signature Date

Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Name as it appears on card \_\_\_\_\_ Zip Code \_\_\_\_\_



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## Customer Copy of Tuition Agreement

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